

Agency Process Independent Support Worker (IDSW) Agency PPE Resource

Many individuals who become infected with COVID-19 need do not need to be admitted to a hospital. IDSW provide hands-on personal care and need PPE when a person in the household of the consumer of services is COVID-19 positive or may have COVID-19, has been tested and is waiting for the test results.

IDSW providers may not request PPE directly from the state stockpile. Through this process agencies will “pass thru” PPE supplies to IDSW supporting Vermonters on the Attendant Services Program (ASP) and Children’s Personal Care Services (CPCS) who do not receive case or care management like services for this type of support, fill PPE requests when possible and then replenish their supply from the stockpile.

IDSW may request PPE when:

- When a person living in the home where services are provided by an IDSW has tested COVID-19 positive **OR**
- When a person living in the home where services are provided by an IDSW is symptomatic or been in direct contact with a COVID 19 positive person **AND** is waiting for their test results.

PPE included: Gloves, Goggles, Gowns, Face Shields, N95/KN95 Respirators, Surgical Masks

Requests:

- By IDSW who are to complete the request form prior to contacting an agency so they have the necessary information for request.
- Requests are for no more than a 2-week supply. If more than 2 weeks are needed a second request may be submitted a few days before supplies run out.
- When there is more than one IDSW in need of PPE a single request will be submitted for all IDSWs PPE needs.

Agency Process

- Document request information. **IDSW PPE Request Agency Documentation form**
- If the situation does not qualify for PPE (COVID-19 positive or tested waiting for results) inform the requester of such. They may contact Melanie Feddersen (802-289-0015) with for questions or concerns.
- Fill requests unless there is a shortage and the stockpile will not be able to replace the PPE leaving the agency supplies short. If you have concerns with the requested amount review with requestor.
- Inform the requestor which supplies will be filled, the amount of each and any item or amount that cannot be filled due to PPE shortage. Contact Melanie Feddersen when unable to fill a request for additional support assistance (802-289-0155).

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- Schedule PPE delivery (within 48 hours) and provide the requestor with delivery information. All deliveries are to be made to the consumer of services address.
- Submit a PPE request to the state stockpile to replenish agency supplies.
- Document request.