

Process Proposal for the Vermont Action Plan for Aging Well (VAPAW) Draft for Feedback

[Act 156](#), the Older Vermonters Act, states that “The Secretary of Administration, in collaboration with the Commissioners of Disabilities, Aging, and Independent Living and of Health, shall propose a process for developing the Vermont Action Plan for Aging Well to be implemented across State government, local government, the private sector, and philanthropies.”

Per [Act 156](#), the Process Proposal Must Include:

1. Action Steps
2. Achievable Timeline
3. Potential Performance Measures

Outline for Process Proposal:

1. Background/Introduction

Summary to include reference to Act 156, purpose of the process proposal, elements that must be included, stakeholders that have been engaged. Include description of the link to Age-Friendly State (AFS) designation.

2. Action Steps

- a. **Establish an Advisory Committee** for the VAPAW/AFS to provide guidance and oversight of the development of the plan.
- b. **Conduct a Baseline Needs Assessment** using the Act 156 Principles, which align with the AFS domains of livability¹ using existing research/data as much as possible. Act 156 Principles:
 - i. Self-Determination
 - ii. Safety and Protection
 - iii. Coordinated and Efficient System of Services
 - iv. Financial Security
 - v. Optimal Health and Wellness
 - vi. Social Connection and Engagement
 - vii. Housing, Transportation and Community Design
 - viii. Family Caregiver Support

¹ <https://www.aarp.org/livable-communities/network-age-friendly-communities/info-2016/8-domains-of-livability-introduction.html>

- c. **Develop an Action Plan** to address needs and gaps identified through the Needs Assessment.

The plan must include:

- i. Goals and objectives related to the 8 principles above that address the identified needs/gaps.
 - 1. Including how to address the additional needs and concerns of older Vermonters and their families in the event of a public health crisis, natural disaster, or other widespread emergency situation in this State (specified in Act 156).
- ii. Strategies for implementation of the goals/objectives.
- iii. Achievable deliverables, timelines, and performance measures.
- iv. A review of the Medicaid reimbursement rates paid to home- and community-based service providers.

- d. **Engage Stakeholders.** In addition to working with the Advisory Committee on the plan, engage a broad range of stakeholders to review the plan and provide feedback, including those engaged via Act 156 for this proposed process:

- i. State government agencies: Agency of Administration, Agency of Human Services, Agency of Commerce and Community Development, Agency of Transportation, Department of Labor, Department of Public Safety, Attorney General’s Office, Vermont Emergency Management, etc.
- ii. older Vermonters and their families
- iii. adults with disabilities and their families
- iv. local government officials
- v. health care and other service providers
- vi. employers
- vii. community-based organizations
- viii. foundations
- ix. academic researchers
- x. and other interested stakeholders

- e. **Disseminate and promote the plan.**

- i. As an example, see California’s website for its Master Plan on Aging: <https://www.engageca.org/>

3. Timeline

Action	Timeframe
Approval of Proposed Process	May – June, 2021
Creation of Advisory Committee	July – August, 2021

Conduct Baseline Needs Assessment	September 2021 – July 2022
Develop Action Plan for Aging Well*	July 2022 – June 2023
Disseminate/Promote the Plan	July 2023 – December 2023
Plan Implementation	July 2023 onward

*Note that DAIL will be drafting the next State Plan on Aging in 2022 and the Department of Health will be preparing for the next State Health Improvement Plan (SHIP) in 2023, and alignment of all the plans where possible will be a key goal.

4. Potential Performance Measures

Performance measures will be developed in categories that align with the Act 156 Principles (see above) and will be specific to the objectives and strategies developed in the plan, taking into account available data across Vermont.